



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		DEV SAMAJ COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. (Mrs.) Agnese Dhillon
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01722603241
Mobile no.		9814780833
Registered Email		info@devsamaj.org
Alternate Email		devsamaj36@gmail.com
Address		Sector 36-B
City/Town		Chandigarh
State/UT		Chandigarh
Pincode		160036
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Anita Nangia
Phone no/Alternate Phone no.	01722603241
Mobile no.	9872096677
Registered Email	anitanangia@gmail.com
Alternate Email	devsamajiqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.devsamaj.org/pdf/report/AQAR2015-16.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.devsamaj.org/pdf/ACADEMIC-CALENDAR-2016.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.12	2010	26-Mar-2010	25-Mar-2015
3	A	3.22	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC	10-Jun-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Value added course in Yoga and meditation	14-May-2016 30	70

Value Added course on integrating art of teaching Learning Process	01-Sep-2016 13	22
Value added course in digital language lab	03-Oct-2016 7	50
National workshop on developing E learning Modules in collaboration with Directorate SPD, RUSA	27-Oct-2017 1	42
Seven Day Faculty Development Programme on Capacity Building of Teachers: Strengthening Eddifice in collaboration with Directorate SPD, RUSA	11-Feb-2017 7	84
One day national Seminar on Teacher of the 21st Century: Quality Education for Quality Teaching in North Western Region in India Sponsored by ICSSR	17-Mar-2017 1	67
National sports meet for intellectually Disabled Children from all over India in collaboration with GRIID and Directorate sports, P.U., Chandigarh	19-Sep-2016 3	17
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dev Samaj College of Education, Chandigarh	Seminar Grant	ICSSR, Panjab University, Chandigarh	2017 1	35000
Dev Samaj College of Education, Chandigarh	Seminar Grant	Panjab University, Chandigarh	2017 1	31500
Dev Samaj College of Education, Chandigarh	Capacity Building activities for the teachers and students	SPD RUSA, Chandigarh Administration	2016 0	150000
Dev Samaj	Herbal Garden	CREST,	2016	12000

College of Education, Chandigarh		Chandigarh Administration	0	
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	216500
Year	2016

12. Significant contributions made by IQAC during the current year(maximum five bullets)
1. The college secured 'A' Grade in 3rd Cycle of NAAC Accreditation in 20162017
2. Massive construction of a six-storied new college building and upgradation of classrooms to smart classrooms
3. Exemplary Features of the college like Herbal Garden, Wall of Kindness, Honesty Corner
4. National sports meet for intellectually Disabled Children from all over India in collaboration with GRIID and Directorate sports, P.U., Chandigarh
5. Global Youth Peace Fest in collaboration with Yuvsatta

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achievements/Outcomes
To provide Financial Support by internal and external agencies to aid underprivileged students	Rs. 90500 distributed to 12 underprivileged students
To initiate Capacity enhancement and Development schemes	"1. CTET Coaching for B.Ed and UGC Coaching for M.Ed organized and 21 students qualified the competitive examinations like CTET , PTET and UGC NET 2. Remedial classes for underachievers and enrichment classes for the bright were organized to help them secure 100% results and University positions. 3. Personal counseling given"
To organize Placement Drive	Placement drive was organized and students got placement in reputed institutions
"1. To ensure participation of students in Zonal Youth Festival 2. To ensure participation of students in sports activities at university level 3. To ensure participation of students in Zonal Skill in teaching:"	"1. 97 students participated in various activities and 61 students won prizes 2. 76 students participated in 7 games and won prizes in 6 games 3. 26 students participated in skill in teaching competitions and out of which 23 students won prizes. At Interzonal level 9 students got prizes."
To generate Funds from various agencies for the smooth conduct of activities	"Funds were generated from Alumni members, Grant from U.T Administration, Donations, ICSSR, P.U. and RUSA"
Involvement of alumni	Alumnae members were involved in various activities
To encourage the research projects by faculty and students	Students research projects were organized by 7 by faculty and students
To organize events for the conservation and protection of Environment	"World Plant Day was organized on 11.08.16, Wild life Week in collaboration with wildlife was organized and forest department of India Govt. of Punjab on 2.10.16- 8.10.16 and Ozone Day was held on 16.9.2016"
To bring reforms in the examination system	Feed Back from all stakeholders was taken, Reforms in continuous internal evaluation system by introducing portfolios and rubrics and students diary
To organize programmes for the social and emotional and community involvement	"1. National sports meet for intellectually Disabled Children from all over India in collaboration with GRIID and Directorate sports, P.U., Chandigarh 2. Diwali Celebrations at Old Age Home on 29.11.16 3. Moral Education Quiz on 2.12.16 4. Movement against Domestic violence on 8.12.16 5. 7 Day and Night NSS Camp from 26.12.16"

to 1.1.17 6. Workshop on Becoming Relevant and effective through Self Awareness in collaboration with RUSA on 14.02.17 7. Youth Week on 12.01.17 to 16.01.17 8. Wall of Kindness"

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Dev Samaj Managing Council	26-Oct-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

07-Apr-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

14-Mar-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has MIS. All the records of administrative work including accounts, fee, admission is fully computerized and maintained at different levels in the office and information is received, recorded and retrieved whenever required. Available financial resources are effectively managed by the fully Computerized Accounts Department of the institution. The college follows double entry system for maintaining the accounts, which are of the following three types: • Income and Expenditure • Receipts and Payment Accounts • Balance Sheets The institution is using computerised finance management software (Tally 9.0). The audit is a regular process without fail, ever since 1981. To maintain financial prudence and ensure good accounting practices in DSCE and to provide proper platform for audit compliance for better governance for maintaining an

effective check on accounts, two types of system are adopted viz. Internal Audit and External Audit former is conducted by the Dev Samaj Accounts Committee whereas the latter is done by Chartered Accountant at the end of the every academic session. The college has constituted a Purchase Committee and a Maintenance Committee to monitor the use of financial resources in an efficient and effective manner.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute aims to produce professional teachers, with theoretical knowledge and understanding, combined with practical skills, competencies and commitment for work to enhance the quality of education. The college strictly follows the curriculum prescribed by the Panjab University and gives its valuable inputs by participating in curriculum revision workshops and in the meetings of Board of Studies. The Institution ensures effective curriculum delivery through a well-planned and documented process. For the effective and smooth transaction of the curriculum the principal holds meeting of the faculty in the beginning of the session in which number of working days, working hours, distribution of the syllabus into different units, examination plans, National and International seminars/workshops to be conducted, options to be offered, tentative time tables are planned. The College organizes and motivates the students to participate in different curricular and co-curricular activities to provide them platform for their harmonious development and also to enlighten the students about their cultural heritage Following "Quality Enhancing Academic Strategies" of our institution, add value to the effectiveness of teaching-learning process of prospective teachers. • A meeting by IQAC is held to plan out the detailed schedule of curricular and co-curricular activities during the session. • Academic calendar is prepared by the teachers of the respective subjects regarding the topics to be covered on weekly and monthly basis • Study groups of teachers are created according to the subjects and they hold regular meeting to ensure that academic calendar is followed strictly • Daily Planners are maintained by the staff members to plan the weekly delivery of content with adequate methodology, assignments, activities to be conducted, and the head of the institution does periodic review and if any drawback is traced, it is reported to the concerned person for remedial purpose • New books are purchased for the library on the recommendations of the teachers • Educational tours with the purpose to supplement the theoretical knowledge with practical one are frequently organized by the institution. • Workshops regarding curriculum transactions are attended and organized by the teachers from time to time. • Inviting experts or resource persons for disseminating latest evaluation techniques and methodology in various subjects. • Moral & Value Education is an integral part of our curriculum. • Training in latest technology like smart boards, digital language labs, advanced softwares is arranged for the teachers to keep them abreast of the latest trends. • Various workshops/seminars are organized, experts are invited to enhance various skills. • The students undergo training programs in different schools. The internship program for B.Ed. students is divided into three parts i.e., two pre- internship programs

of 15 days each, in Semester-1, students observe the functioning of the rural schools and in Semester-2, urban schools' functioning is observed, the third semester provides them the opportunity to practice their learnt teaching skills. In the teaching practice, it is now mandatory to make ICT enabled digital lesson plans and to deliver them as well.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Tie and Dye Fabric Painting	-	16/09/2016	30	The focus of the course is on enabling the students to become textile designers	To develop tie and dye and fabric painting skill among the students

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	17	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Integrating Art and Teaching Learning Process	01/09/2016	22
Digital Language Lab Training	03/10/2016	50
Yoga and Meditation	21/05/2016	70
Training to youth for digitalization and cashless society	27/12/2016	20
Developing low-cost materials	13/02/2017	42
Research Methodology	18/04/2017	10
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship Programme	191
MEd	Field attachment/ Internship	10
PG Diploma	Supervised practicum/Work Based Learning/ internship	38
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback plays a crucial role for improving performance and quality of an institution. For improving the quality of teaching and learning, we always consider suggestions given by various stakeholders. For this purpose, the college has developed feedback proformas for the students, the teachers, the employers, the alumni and the parents. • At first the feedback is taken from the faculty and students regarding needs of the curriculum. The suggestions are forwarded to the concerned committee and suggestions are then implemented by the members of Board of studies. The representative members from the institution also contribute in the meeting of Board of Studies of Panjab University to finalize and implement the curriculum. The institution makes substantial contribution in the development of curriculum as faculty members also participate in meetings of Curriculum Revision Committee of Panjab University as subject matter experts. • The feedback from the Alumni is taken when they pass out from the college. These help us to analyze the strengths and weaknesses of the courses. The college obtains feedback on curriculum to identify the needs through formal and informal interaction. • The feedback is received from parents when they are invited on various functions, namely Maat-Pita Santaan Diwas, Annual Prize Distribution Function etc. Their valuable suggestions are considered for improving the working of the institution, teaching-learning process (content delivery in bilingual mode) etc. The constructive feedback provided by the parents regarding the value education imparted to the students boosts the energy of college authorities to promote such values in a much better way to make the prospective teachers strong pillars of our society. • A Visitor's Book is also maintained in which experts/visitors enter their constructive feedback regarding the organization of seminars/workshops, placement drives, functions, formal lectures etc., and give valuable suggestions, which are taken into consideration, wherever necessary. • The teachers provide feedback regarding the infrastructure of college and facilities to conduct research and attending seminars at various institutes, adopting latest techniques of teaching and evaluating the students.</p>

The head of the institute welcomes the innovative ideas open heartedly and tries to implicate them. • The principals and experienced teachers of various practicing schools are also involved in the process of obtaining feedback for various curricula. Their suggestions are also incorporated in revising and updating the curricula and teaching techniques, as per the requirement of the contemporary society. The feedback committee compiles the data, analyzes it and discusses it with the Principal. Then, during the staff meetings, general recommendations of the feedback from different sources are discussed and steps are taken to solve the issues. Specific feedback regarding any faculty member/non-teaching/supporting staff is discussed with the concerned person. To conclude, our prestigious institution adopts well documented, structured feedback mechanism, which supports in maintaining high standards set by our institution. Feedback received from students, parents, alumni, employers, teachers is analyzed, discussed and communicated to the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PG Diploma	Guidance and Counselling	40	52	40
BEEd	General	100	1000	100

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	200	48	Nil	Nil	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	23	9	6	4	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentor-mentee ratio was 1:11 in 2016-2017. With an objective to positively influence a range of student outcomes, including improved peer and parental relationships, academic achievement, self-concept, and behavior, the College strives to establish a benchmark for the quality of mentee-mentor relationships by facilitating the value of small group mentoring with a ratio of 1:11. Students rely on mentors to provide camaraderie, encouragement, and guidance. The mentors vastly improve the reaching effects of mentorship and expose the students to areas of potential improvement in academic tutoring life skill development and community

service. It helps the mentor in gaining insight into the strengths and weaknesses or grey areas of the students. It aims at developing a close relationship with the mentee, providing them with emotional support, advice, and guidance. These group scenarios also allow friendships to be formed between peers, maintaining a sense of belonging, an emotional engagement that is equally as beneficial for them. The objectives of the mentoring system are as follows: • To bridge the gap between the teachers and students. • To create a better and enriched environment for students. • To motivate the students for both professional (higher studies, startups, and entrepreneurship) and personal guidance. • To enhance the knowledge for both teachers and students alike, due to effective two-way communication. • To generate awareness and support to students for various competitive examinations (GATE, GRE, CAT, GPAT, NET) and other Govt. PSUs examinations. • To advise and support the students for continual improvement (Science quiz, poster presentation, debates, class seminars). • To conduct tutorial classes for slow learners. Mentor-Mentee Arrangement (2016-18) Thursday 3rd Period Name of the Mentor Room No. Roll no. of the Mentee Mrs.Shefali Cheema Section-A 1, 2, 4, 5, 6, 8, 10, 11, 12, 14, 16 Dr.Seema Sareen Section-A 17, 18, 19, 20, 21, 22, 24, 26, 27, 28 Dr.Anita Nangia Section-A 29, 30, 31, 32, 33, 34, 35, 40, 41, 42 Mrs.Manjeet Sekhon Section-A 43, 45, 46, 47, 48, 50, 52, 53, 54, 57, 58 Dr.Richa Sharma Section-A 59, 60, 61, 63, 65, 66, 67, 68, 72, 73, 74, 75 Mrs.Arvider H.Singh Section-B 76, 77, 78, 79, 82, 81, 83, 84, 85, 86, 87 Ms.Rajbir Kaur Section-B 88, 89, 90, 91, 92, 93, 94, 95, 97, 99 Mrs.Charanjeet Kaur Section-B 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111 Dr.Kiranjit kaur Section-B 112, 113, 114, 115, 116, 117, 118, 119, 120, 121

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
248	23	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	14	3	1	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Richa Sharma	Associate Professor	Award of Honour for 11th Global Peace Fest 2016 by Yuvsatta, NGO
2016	Dr. Anuradha Agnihotri	Assistant Professor	Awarded for organizing blood donation camp and motivating blood donors in the college. by Deptt. Of Transfusion Medicine, sector 32, Chandigarh.
2017	Dr. Agnese Dhillon	Principal	“Best NSS Unit award (First prize) and Rs. 40,000/- cash” for the session 2014-15 and 2015-16. National Young Leaders Programme (NYLP) by

			Deptt. of NSS, Panjab University, Chandigarh (National Award)
2017	Dr. Agnese Dhillon	Principal	Sports Promoter Award (University Level) By Panjab University Chandigarh
2017	Dr. Neeru Malik	Assistant Professor	Sports Promoter Award (University Level) By Panjab University Chandigarh
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nill	Sem II (2015-17 batch)	31/05/2016	20/09/2016
BEd	Nill	Sem III (2015-17 batch)	20/12/2016	31/05/2017
MEd	Nill	Sem II (2015-17 batch)	31/05/2016	10/09/2016
MEd	Nill	Sem III (2015-17 batch)	20/12/2016	15/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a strong continuous internal evaluation system. The salient features being the monthly class tests of each subject, snap tests, during the class interactions, group discussions seminars and presentations by students and rubrics used for the evaluation of the same. The most important features of the CIE in the college are 1. The different tools of internal assessment are enumerated in the academic calendar of the college and discussed by the principal in the staff meetings from time to time. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance. 2. The internal assessment criteria of Panjab University is followed for the distribution of marks in each subject. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. 3 There is complete transparency in the internal assessment. The internal assessment once ready is displayed on the notice boards for the students and they can come and discuss with the teachers how to improve in the next semesters if there is a need. 4. Students maintain their Portfolios annually to keep the record of all their academic, co-curricular and extra-curricular activities and they are assessed internally on the basis of their portfolios. 5. Rubrics are employed by the teachers for the assessment of the seminars, projects and related class activities of the students. 6. Timely feedback is given to the students on the answers written by

them. Elaborate discussion sessions on question papers are also conducted in the classrooms to enhance their performance. 7. On the basis of their achievement remedial and enrichment classes are held. 8. Tutorial support is provided to the students throughout the year. 9. There is a strong provision of answering question papers, attempting assignments and making presentations bilingually in order to provide a platform to the students to express themselves fully.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is prepared on the lines of Panjab University calendar for education colleges. As the final semester examination of all the classes i.e. B.Ed, M.Ed as well as P.G. diploma in guidance and counseling are conducted by the Panjab university so the academic calendar for the conduct of the house tests, class tests and other practical evaluations etc. is prepared by the Examination committee under the guidance of the Principal of the college in tune with P.U. guidelines. Most of the important aspects of the academic calendar are mostly discussed in the first staff meeting on the first day of the session which is finalized by the examination committee under the guidance of the Principal of the college. Under normal circumstances the house tests are conducted after the Pre internship of first year in the month of April for First semester and first week of November for the 2nd and fourth semesters. The Class tests are conducted by the subject teachers in rotation after every 15days so that students get enough time to prepare and the tests dates of two subjects don't clash. Besides this the teachers evaluate the students on the basis of Snap tests, Class quizzes and class interactions. The academic calendar also takes care of Enrichment and the remedial classes which are held after the declaration of results of the house tests to give the students an equitable academic push for the semester end exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://devsamaj.org/pdf/PROGRAM-OUTCOMES-FOR-UPLOADING-ON-WEBSITE-2016-2017.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2016-18 Sem III	BEd	General	91	91	100
2016-18 Sem II	BEd	General	93	93	100
2016-18 Sem I	BEd	General	94	94	100
2016-17	PG Diploma	Guidance and Counseling	38	38	100
2015-17 Sem IV	MEd	General	10	10	100

2016-18 Sem IV	BEd	General	91	91	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://devsamaj.org/pdf/student-satisfaction-survey-1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	30	Nil	Nil	Nil
Students Research Projects (Other than compulsory by the University)	60	Nil	Nil	Nil
Students Research Projects (Other than compulsory by the University)	25	Nil	Nil	Nil
Students Research Projects (Other than compulsory by the University)	30	Nil	Nil	Nil
Students Research Projects (Other than compulsory by the University)	45	Nil	Nil	Nil
Students Research Projects (Other than compulsory by the University)	30	Nil	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
1. Organised One-day RUSA Sponsored National Workshop on "Developing E-learning Modules for Teachers" held under the aegis of RUSA at Dev Samaj College of Education sector 36-B, Chandigarh	IQAC	17/01/2017
2. Seven days Faculty Development Workshop on "Capacity building of teachers: Strengthening the edifice" under the aegis of RUSA organized by Dev Samaj College of Education, Chandigarh	IQAC	11/02/2017
3. One day National seminar on "Teacher of the 21st century: Quality education for quality teaching in North Western region in India" organized by Dev Samaj College of Education, Chandigarh	IQAC	17/03/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best NSS Unit award (First prize) and Rs. 40,000/- cash" for the session 2014-15 and 2015-16. National Young Leaders Programme (NYLP) by Deptt. of NSS, Panjab University, Chandigarh (National Award)	Dev Samaj College of Education, Chandigarh	National Service Scheme (NSS), Nehru Yuva Kendra Sangathan, Ministry of Youth Affairs and Sports, Under National Young Leadership Programme	10/05/2017	National Award
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
DSCE	DSCE	Dev Samaj	Tie and	Art and	10/06/2017

Incubation Centre	Incubation Centre	Society	Dye and Fabric Painting	Craft	
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
4400	40000	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	27	Nil
International	Education	3	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	8
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	12	Nil	2
Presented papers	Nil	37	2	Nil

Resource persons	Nil	15	1	10
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
REPUBLIC DAY AND VOTERS' DAY CELEBRATION 26.01.17	NSS Directorate NSS Cell U.T. Chandigarh	7	208
Youth Week 12.01.17 - 16.01.17	Ministry of Youth Affairs and Sports , Govt. of India NSS Cell U.T. Chandigarh	5	195
MORAL EDUCATION QUIZ ON Dev Samaj Philiosphy 02.12.2016	Dev Samaj Society	8	225
RASTRIYA EKTA SAPTAH on 1.11.2016	Deptt. Of Ministry of Youth Affairs Sports New Delhi under the aeiges of Home Secretary Govt. of India	5	104
Diwali Celebration At Old Age Home 29.10.2016	Old Age Home	2	93
World Plant Day Celebrations on 11.08.2016	Kala Sagar ,Chandigarh Durga Nursery Chandigarh	4	70
TIRANGA MARCH 22.08.2016	NSS Dircetorate New Delhi NSS Cell U.T Administration Chandigarh	4	70
NSS Day Celebrations 24.09.2016	NSS Cell, Chandigarh	6	93
GHANDHI JYANTI (02.10.16)	Gandhi Samark Bhawan	3	17
NSS 7 DAY- NIGHT SPECIAL CAMP (26th DECEMBER TO 1st JANUARY) on the theme Sawachh India Digital India 26.12.2016 to	1. Reginal Director NSS Reginal Directorate Ministry of Youth Affairs and Sports Govt. of India 2. NSS Cell U.T.	5	65

01.01.2017	Chandigarh 3. Deptt. Of NSS P.U . Chandigarh 4. Village Butterla, Chandigarh 5. IAS Academy, Sector 34, Chandigarh 6. Vishal Classes	
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	best NSS Unit award (First prize) for the session 2014-15 and 2015-16 and Rs. 40,000/- cash under National Young Leaders Programme (NYLP on 10th May 2017	Deptt. of NSS, Panjab University, Chandigarh under the aegis of Ministry of Youth Affairs and Sports for the session 2014-15 and 2015-16	200
Global Youth Peace Festival	Award of Honour for active and vibrant participation	Yuvsatta, an NGO, Chandigarh	80
Blood Donation Camp	Award of appreciation for organising blood donation camp and motivating blood donors organised at Dev Samaj College of Education sector 36-B, Chandigarh on 14th Dec 2016.	Deptt. Of Transfusion Medicine, sector 32, Chandigarh	200
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Red Ribbon Club	Chandigarh State AIDS Control Society, Sec 15, CHD	WORLD AIDS DAY 01.12.2016	7	203
Red Ribbon Club	Chandigarh State AIDS Control Society, Sec 15, CHD	AIDS Awareness Campaign and a lecture on 'AIDS Awareness' on	6	203

		26 November, 2016		
Red Ribbon Club	Blood donation awareness camp, 29.11.16	Department of Blood Transfusion GMCH Chandigarh	6	193
PULSE POLIO CAMPAIGN 29.1.2017	District Immunization Officer, Chandigarh	PULSE POLIO CAMPAIGN 29.1.2017	2	12
Gender Issue	94.3 My FM	MOVEMENT AGAINST DOMESTIC VIOLENCE 08.12.2016	7	203
International Yoga Day	Ministry of AYUSH GOI , NSS Cell U.T. Chandigarh, NSS Deptt. P.U, Directorate Sports P.U Chandigarh and Chandigarh Administration Chandigarh	2nd International Yoga Day Celebrations 21.05.2016- 21.06.2016	2	110
Eye Donation Fortnight	Department of Ophthalmology, PGI-Sector12, Chandigarh	Eye Donation Awareness Camp (09.09.2016) with PGI. A team of doctors Dr. Chintan, and Dr. Anchal	4	93
Digital India	Ministry of Electronics and Information Technology Govt. of India, NSS Deptt. P.U. Chandigarh and NSS Cell U.T.	Workshop on Digital India 20.09.2016	3	10
Global Youth Peace Festival (28.09.2016-02.10.2016)	Yuvsatta	Global Youth Peace Festival (28.09.2016-02.10.2016)	5	12
WILDLIFE WEEK 2016	Wildlife Organizations Forest Department of India, Govt. of Punjab	A visit to Chhattbir Zoo	8	103

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
student exchange	10	Akal academy	2
Faculty Exchange	12	IGNOU, New Delhi	12
Faculty Exchange	1	IETVE, Panjab University	2

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	16 Govt. schools under Education Department, Chandigarh Administration, Chandigarh	25/07/2016	25/11/2016	100
Pre-Internship	Pre-Internship in Urban Schools	16 Govt. schools in Urban Area under Education Department, Chandigarh Administration, Chandigarh	09/02/2017	22/02/2017	96
Pre-Internship	Pre-Internship in Rural Schools	13 schools	26/08/2016	08/09/2016	99
Placement	Placement drive	total 11 schools	02/03/2017	02/03/2017	89

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Eternal University, Baru	22/12/2016	Faculty/student exchange	12

Sahib			
Liberty Hospital, Mohali	01/09/2016	To establish a programme for health awareness and health service in the area of mutual interest	98
Chandigarh Block Printing Boutique	25/05/2017	To provide summer internship to the interested students to give them hands on experience to initiate startups on their own	25
Hamari Kaksha	19/05/2017	To promote education of under privilege children	100
Directorate of Sports, Panjab University, Chandigarh	19/09/2016	To collaborate and support for successful organisation of various all india inter university sports event, Yoga day, National Sports competitions, inter college competitions etc.	205
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1825000	1837136

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL SOFTWARE	Fully	2.0	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13428	Nill	279	131647	13707	131647
Reference Books	3972	Nill	154	Nill	4126	Nill
e-Books	Nill	Nill	30	Nill	30	Nill
Journals	60	Nill	Nill	157257	60	157257
e-Journals	6	Nill	Nill	Nill	6	Nill
CD & Video	863	Nill	22	Nill	885	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	4856	Nill	97	Nill	4953	Nill
Others(s pecify)	Nill	Nill	Nill	5750	Nill	5750
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	16	1	1	1	1	1	1	20	3
Added	11	0	0	0	0	0	0	0	0
Total	27	1	1	1	1	1	1	20	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Internet facility, Video camera, presentation tube	http://devsamaj.org/e-content.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3800000	3798825	2350000	2346723

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committee etc. of the college. To maintain and upkeep the infrastructure Institute facilities and equipments, following activities are undertaken by college:- There is Stock Maintenance Committee in every department (HOD) who maintains the stock register by physically verifying the items round the year. Department wise annual stock verification is done by concerned Head of the Department. • Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant along with Laboratory attendant and they are headed by Lab Maintenance Committee Convenor. Up gradation of the computer systems is generally done on need basis. To fulfill the emergency demands, individual system up gradation is carried out keeping in mind the need for update, deployment and maintenance of the computers in the institution. Hardware and Software maintenance of computers and accessories are done through renewable Annual Maintenance Contract Website, Laptops and Projectors are maintained through renewable Annual Maintenance Contract Outsourcing is done for maintenance and repairing of IT infrastructure such as computers internet facilities including Wi-Fi and broadband. Updating of softwares is done by lab assistants. Overall development of campus is done by Campus Discipline and Cleanliness Committee of the college. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and • maintenance of lawns is done by Institute Fourth Class Employees. College campus maintenance is monitored through regular inspection. • Upkeep all facilities and cleanliness of environment in women's hostel is maintained through Hostel monitoring committee. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Regular maintenance of the water cooler and water purifier is done by outsourcing agent. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

<https://devsamaj.org/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Self-financed	11	90500
Financial Support from Other Sources			
a) National	3600	Nil	Nil
b) International	N.A.	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	16/08/2017	17	Counsellor
Remedial coaching Session 2016-2018 II Semester	29/03/2017	32	Teaching Faculty
Remedial coaching Session 2016-2018 I Semester	17/11/2016	61	Teaching Faculty
Remedial coaching Session 2015-2017 IV Semester	29/03/2017	26	Teaching Faculty
Digital Language Lab Training	03/10/2016	50	Teaching faculty
One-month Yoga and meditation course	21/05/2017	70	Ministry of AYUSH, GOI, Chd Admn., NSS Cell UT, NSS Deptt. PU and Directorate Sports, PU
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	CTET/PTET/HTET Coaching for B.Ed. students	22	38	16	7
2016	UGC-NET Coaching for M.Ed.	10	27	1	2

students

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
9	76	2	10	24	10

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	6	Dev samaj college of education, Chandigarh	Education	DSCE, Panjab Univ, Chd, Punjabi Univ. Patiala, HP Univ. Shimla, IGNOU	M.Sc. and M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	23

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Movement Against Domestic Violence	Institutional	203
Basant Panchami Celebrations	Institutional	186
Poetry and Doha recitation competitions on World Hindi Day	Institutional	93
Salad Making and Flower arrangement competitions on World plant day	Institutional	70

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	shabad 3rd prize	Nill	Nill	7	Nill	Nill
2016	Panjab Univ. 'C' Division	Nill	13	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Students Representative body and it has been aptly named as "Student Council". The student council gives the students a voice - a platform to be heard. Through it they involve themselves in multifarious duties that the college demands of them. • President • Vice President • Secretary • Joint Secretary • Class representatives The members of the council are elected as per the Panjab University rules. A due process of selection is followed according to which at an initial level forms are filled by students as their nomination for the particular post. Students exercise their right to vote and the counting is done in a very transparent manner by including senior teachers and one or two students. Elected members are announced in the assembly. Major Activities of the Student Council include: • To assisting maintaining Discipline, Conducting Assemblies and functions acting as link between faculty and students, conducting functions, reporting issues demanding attention, representing students where needed, act as aides to the Principal, dedicated service towards the college etc. • To bring to the notice of concerned authorities, the problems and difficulties faced by the students • To express views regarding overall working of the college and its improvement. • Funds are provided as per the needs. List of Student Council in the session 2016-2017 are as follows: President: Annu Chaubey Vice-President: Sandeep Kaur Secretary: Pooja Joint Secretary: Noopur Class Representatives (B.Ed. II Year) (2015-2017 Batch) Section A: Saloni Mathur Section B: Guryog Kaur Class Representatives (B.Ed. I Year) (2016-2018 Batch) Section A: Maan Kaur, Tanvi Section B: Nisha, Manisha

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2342

5.4.3 – Alumni contribution during the year (in Rupees) :

15500

5.4.4 – Meetings/activities organized by Alumni Association :

Activities of Alumnae Association in 2016-2017 1. Lecture on personal

development and options to join Defence (03.11.2016) by Col. P. Sehgal from Delhi Career Group 2. A talk on "Effective Communication Skills (28.12.16) by Mr. Vishal Singh Pathania, CEO, Vishal Classes, Sector 34, Chandigarh 3. A workshop was organized on "Block Printing" and "Free Hand Painting" by Mrs. Manjeet Sekhon, Assistant Professor, DSCE 4. A workshop on "becoming relevant and effective through self awareness (14.02.17) by Prof. Raj Singh, Vice Chancellor, Rayat Bahra University, Chandigarh 5. Placement drive on 3rd Feb 2017 and 2nd March 2017 6. Honouring meritorious Alumnae members: The toppers of 2015-17 were honoured on Teachers' Day. 7. Ms. Seema Sharma Asstt. Prof., Fashion designing faculty at Dev Samaj College for Women, sector 45, Chandigarh who is our alumnus acted as a resource person in the Heritage items workshop preparing students for the youth festival. 8. Pinki Puhala Roll. No. 188, student of session 2009-10 has acted as a resource person for tie and dye work experience programme. She also conducted workshop for village people during NSS camp. 9. Varinder Kaur and Lata alumnae of the college contributed in decoration for Mahotsava (Founder's day celebrations) in the month of Dec 2016. 10. Seema Sharma Asstt. Prof., Fashion designing faculty at Dev Samaj College for Women, sector 45, Chandigarh who is our alumnus acted as external examiner in home craft and tie and dye in 2016-17. 11. Six students namely Rajesh Kumari, Richa Malhotra, Versha Manakpuri, Manpreet Kaur, Simran Kaur Dhatt and Urvashi Jagota are being guided for their Ph.D in Education from Panjab University, Chd by the faculty members of the college who are approved Ph.D. guides of P.U.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration..The Institution functions in a well-structured and defined manner to ensure participative management at all levels of decision making . Right from the Chairman of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. Equal opportunities are provided to participate in the functioning of the college. Each committee is provided with specific functions that caters to the needs of institution for the ongoing progress and development of the Institution. The principal and two faculty members are part of the managing committee. The management of the college takes effective measures in encouraging and supporting the involvement of the staff for improvement of its effectiveness and efficiency throughout the year. The management through the head of the institution involves the staff members in various activities related to the holistic development of the college. The representatives of the staff attend general meetings of the management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission to B.Ed. and M.Ed. courses in the college is done as per

the rules of Panjab University. The admission to PG Diploma course in Guidance and Counseling is advertised in the newspaper and website and is done on merit basis in accordance to the guidelines as prescribed by Panjab University. The admission in the courses offered by the college is done as below: For B.Ed. the admission is as per Panjab University rules and guidelines through centralized counselling. The aspirants have to apply online and appear for the physical counselling as per their pool and category. Then on the spot the allotment of the seats as per their merit is done. The admission to the add on course on certificate in Human Rights and Value Education is being offered only to B.Ed. students on first come first serve basis.

Industry Interaction / Collaboration

Our college is a teacher training institution and to nurture their competencies for actual classroom teaching, the student prospective teachers are prepared in the classrooms for the actual classroom teaching by nurturing the skills on the content methodology, technology and on teaching aids. Further to experience the actual classroom situation the students have to complete the internship of four months duration in their third semester of the course. Before internship, they are also being sent to the different schools for their general observation of the classroom and the school as a whole. For this purpose, the college collaborates with DPI School, Chandigarh and sends the students to 13-15 different schools of Chandigarh situated in rural as well as the urban areas with English and Hindi medium and also secondary/ senior secondary and smart schools. A good number of institutions visit the campus for placements.

Human Resource Management

The college meets with the mandates laid down by NCTE in regard to the teaching staff. The college has also recruited sufficient qualified persons for the non-teaching and supportive staff. The teachers have been assigned their work load as per UGC norms and to organize co-curricular activities, the teachers have been assigned the duties for the different items. Further under

these teachers, the competent trainers are arranged on need base period to prepare students for their respective competitions. Academics are looked after by the teachers and youth welfare and sports activities are looked after by the instructors, coaches and trainers. The non-teaching staff takes care of all the required arrangements for the preparation and execution of the above said purpose. The supportive staff is always being appointed to different committees to provide assistance for better functioning and execution of the activities. Performance appraisal system is placed. Feedback from various stakeholders is duly collected and analysed. Career programme is supported and clear growth paths for individuals are articulated.

Library, ICT and Physical
Infrastructure / Instrumentation

The institution has yearly membership of N-LIST programme of INFLIBNET on annual basis through which more than 6000 full text e-journals of 10 publishers, more than 10 bibliographic databases and more than 3100000 e-books can be accessed remotely by the members. In addition to this, the e-ShodhSindhu provides current as well as archival access to more than 10,000 core and peer-reviewed journals and a number of bibliographic, citation and factual databases in different disciplines from a large number of publishers and aggregators to its member institutions. E-PG Pathshala provides access to e-content in 70 subjects across all disciplines of Social Sciences, Arts, Fine Arts and Humanities, Natural and mathematical Sciences.

Research and Development

The college had its own UGC Approved Research Journal with the name 'Journal of Education' for the session 2016-17. All faculty members and students are encouraged to conduct research and write research papers. The institution also provides financial support to attend conferences and present their papers. Teachers guide Ph. D. Scholars. Students also undertake research initiatives which are shared back with the faculty that helps them in improving their performance. The college arranges the extension lectures on research for the students as well as the teachers. The teachers have

attended the FDP/ Refresher Courses in Research Methodology as and when organised by various institutions. The college provides the extension research consultancy services to the students of IGNOU, USOL and outside Ph. D. research scholars. Our college M. Ed. in-charge, Dr. Seema Sareen acted as a Resource Person to the Pre-Ph. D. Course Work for Research Scholars in the Department of Education, Panjab University, Chandigarh

Examination and Evaluation

The pattern of the examination is as per the guidelines and rules of Panjab University and there is transparency in the internal and external assessment through the online mode..The checked answer booklets are shown to the students in the classroom in order to make them aware about their attempt on the paper. Further the teacher discusses the paper with the students to inform the areas of improvement and provide feedback to enhance their performance.The records of the attendance and the marks in the examinations who need improvement are sent to the parents for their information. We exercise Continuous Comprehensive E.vluation system.

Teaching and Learning

To ensure the effective teaching and learning in the classroom, the institution has converted all the classes into smart classrooms. Entry behaviour tests are being taken before the start of the teaching of all the students.A platform for the active participation in the classroom discussion is provided to the students. Class tests, assignments, projects, group discussions, house test examinations and use of pupil centered teaching methods by the teachers. The remedial classes are ensured for the students who need improvement in their academic growth and special attention is paid to the students with merit and expected to have position in the university examination. Value added courses are conducted frequently to enhance employability skills of the students.The college organizes personality development workshop and other co-curricular activities and it has observed that the change of behaviour and personality which further help the student for better

	understanding in teaching and learning process.
Curriculum Development	The college is affiliated to Panjab University and is governed by NCTE rules. The syllabus of B.Ed. and M.Ed. is duly approved by the Panjab University as per the guidelines of NCTE and the curriculum for PG Diploma Family and Guidance is also duly approved by Panjab University. All the staff members together discuss if there is any curriculum revision for the above said classes. Curriculum revision workshops are organized and teachers also participate in such workshops organised by various colleges from time to time . Apart from this, the Principal and the staff members are the part of the Board of Studies (BOS) in Faculty of Education of Panjab University, Chandigarh.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college administration has been brought under the purview of total e-governance. The annual plan and development of the academic year 2016-17 had been discussed and digitalized for the implementation with a scope for modifications according to the demands. The policies and programmes with regard to academic and administrative aspects are made available in public domain through college website www.devsamaj.org . Further the planning and development proposal had been monitored periodically for the total implementation. The college is using WhatsApp and e-mail system for the dissemination of information including regular notice to all stakeholders.
Administration	Annual budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as College Accounts, Examination Accounts and so on. Details of teaching as well as non-teaching staff, accounts, academic progress, etc. is updated every year on the NCTE and AISHE portal i.e. All India Survey of Higher Education which is under the HRD Ministry, New Delhi. through the link http://aishe.nic.in/aishe/userlogin . College uses MIS to maintain student

	<p>and office records such as academic qualifications, in-service improvement in qualifications, information about student teachers with details of caste, religion, results etc., details of Adhaar Card Number (UID), Voters ID Number, PAN Number, Scale, month-wise salary details of teaching non-teaching staff, Income Expenditure details of college etc.</p>
Finance and Accounts	<p>MIS and Talley software is used to manage all finance and accounts of the institution.</p>
Student Admission and Support	<p>The admission procedure for the B.Ed., M.Ed., PG Diploma in Guidance and Counselling, and add-on certificate course in Human Rights and Value Education is as per the admission and eligibility criteria laid down by Panjab University, Chandigarh/ NCTE. The students apply online on the Panjab University website and appear for the physical counselling to get the admission in B. Ed as per their merit. The students applied online and appeared for the physical counselling to get the admission in M. Ed as per their merit. Every year the college provides assistance to apply online for the scholarship DBT scheme under Director Higher Education, Chandigarh Administration for the economical weaker students and the students belonging to reserve categories.</p>
Examination	<p>The examination forms of the college students being uploaded on the Panjab University website as per the procedure by the college The subject-wise Internal Assessment of the students and awards of External Evaluation of Practical Examination are being uploaded to the Panjab University website. Further roll numbers issued to appear in the final examinations by the Controller of Examination, Panjab University, Chandigarh are downloaded and issued to the students. The notices regarding examinations and other information is downloaded and displayed on the notice board for the information of the students. The college also provides the link to the students WhatsApp group to access the information. The college is linked with the official website of Panjab University with regard to examination.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. Kamini Gupta	International Conference on Managing Responsible Research in the Human Sciences and Information Management	Panjab University, Chandigarh	1500
2017	Dr. Anita Nangia	National Seminar on "Distance and E- learning in Global Context	USOL, Panjab University, Chandigarh	700
2017	Dr. Seema Sareen	National Seminar on "Distance and E- learning in Global Context	USOL, Panjab University, Chandigarh	700
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	One day curriculum revision workshop for sem. II, III, IV of B.Ed.	Nil	08/02/2016	08/02/2016	23	Nil
2017	Seven Days Faculty De velopment workshop on "Capacity Building of Teachers: Strengthen	Seven Days Faculty De velopment workshop on "Capacity Building of Teachers: Strengthen	11/02/2017	17/02/2017	80	5

	ing the Edifice" under the aegis of Rashtriya Uchchatar Shiksha Abhiyan (RUSA)	ing the Edifice" under the aegis of Rashtriya Uchchatar Shiksha Abhiyan (RUSA)				
2017	Interactive talk on professional ethics	Interactive talk on professional ethics	17/05/2017	17/05/2017	22	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme for B.Ed. Academic Counsellors (RC Delhi-1, Delhi-3, Noida, Karnal, and Chandigarh)	5	01/09/2016	02/09/2016	2
Refresher Course in Research Methodology in Social Sciences (Education) organized by UGC Human Resource Development, Panjab University, Chandigarh	1	24/11/2016	14/12/2016	21
Refresher Course In Major Concerns organized by UGC-HRDC, PU, Chandigarh	2	31/05/2016	20/06/2016	21
RUSA Sponsored FDP titled Latest Trends and Techniques In Higher	4	14/01/2017	20/01/2017	7

Education organized by DSCW Sector 45, Chandigarh				
Short Term Course ForAsstt. Prof Grade-III On Quality Management Through Higher Education organized by UGC-HRDC, PU, Chandigarh	3	17/01/2017	23/01/2017	7
7 days RUSA Sponsored Faculty development workshop on "Capacity building of teachers: Strengthening the edifice"	20	11/02/2017	17/12/2017	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	23	14	22

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Duty leave 2. Leave encashment 3. Group Insurance Policy 4. Permission for the Official Assignments to the teachers in India and Abroad 5. Financial support to the teachers for their professional growth 6. Provision of seed money to carry out research projects by teachers 7. Free health services (free medical check-ups and free consultation) 8. Maternity/paternity leave 9. EPFO 10. Gratuity 11. Leave encashment	1. Group Insurance Policy 2. Gratuity 3. Financial support for trainings and workshops for professional growth 4. Provision of residence to non-teaching and supporting staff 5. Free health services (free medical check-ups and free consultation) for teaching and non-teaching staff 6. Maternity/paternity leave 7. Leave encashment, 8.ESI 9. EPFO 10. ESI 11. Provision of Uniforms	1. Scholarship Schemes from Government and Non-government Agencies 2. Student Aid Fund by the college 3. Medical Assistance 4. Maternity Leave 5. Educational Trip 6. Student Exchange Programme 7. National Service Scheme 8. Youth Festival Participation 9. Skill-in-teaching Participation 10. Sports Participation (Inter-College and State Competitions) 11. Sports Scholarship by the Chandigarh Administration, Sports Department 12. UGC/ CTET/ State Examination

Preparation 13. Fee
Concession 14. Tutorials
15. Book Bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

- The external audit for the grants received from Government and non-Government Agencies is performed by Audit General U.T. Chandigarh.
- Internal Audit for the college is done by Amrish Garg Associates
- External Audit for the college is done by Mr. R. P. Mallic, a qualified CA

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
-	Nil	-
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6.4.3 – Total corpus fund generated

914000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panjab University, Chandigarh	Yes	IQAC, DSCE
Administrative	Yes	R P Mallick Associates	Yes	Amrish Garg Associates, New Delhi

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Parent-Teacher Association starts organizing various activities and provides support for the successful conduct of these events. The college regularly invites parents to participate in the events like personal counseling sessions, tutorial groups, Maat Pita Santaan Diwas, celebrations of various days of the college as well as of Dev Samaj. 2. Invitations for the Maat Pita Santaan Diwas, free Yoga Camp and International Day of Yoga Celebrations are being given to the parents and the family members for their active participation in these events. 3. The college provides an open platform to the parents for discussing their academic and personal concerns and welcomes their valuable suggestions for the development of the institution through feedback forms.

6.5.3 – Development programmes for support staff (at least three)

1. Motivational talk on Physical and sports activities for a healthy life by Legendary cricketer Sh. Kapil Dev on 5.4.2017 2. Workshop on basic life support and cardio-pulmonary resuscitation on 23.02.17 3. Blood donation awareness talk on 29.11.2016

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Wall of kindness 21.9.2016 2. Heritage Centre 12.1.2017 3. Honesty Corner

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Value added course in Yoga and meditation	21/05/2016	21/05/2016	20/06/2016	70
2016	Value added course in training to youth for digitalization and cashless society	27/12/2016	27/12/2016	16/01/2017	203
2016	Value Added course on integrating art of teaching Learning Process	01/09/2016	01/09/2016	12/09/2016	22
2017	National workshop on developing E learning Modules in collaboration with Directorate SPD, RUSA	27/01/2017	27/01/2017	27/01/2017	42
2017	Seven Day Faculty Development Programme on Capacity Building of Teachers: Strengthening Eddifice in collaboration with Directorate SPD, RUSA	11/02/2017	11/02/2017	17/02/2017	84

2017	One day national Seminar on Teacher of the 21st Century: Quality Education for Quality Teaching in North Western Region in India Sponsored by ICSSR	17/03/2017	17/03/2017	17/03/2017	67
2016	Global Youth Peace Fest in collaboration with Yuvsatta	28/09/2016	28/09/2016	02/10/2016	17
2016	Wild life Week in collaboration with wildlife organization and forest department of India Govt. Of Punjab	02/10/2016	02/10/2016	08/10/2016	103
2016	National sports meet for intellectually Disabled Children from all over India in collaboration with GRIID and Directorate sports, P.U., Chandigarh	19/09/2016	19/09/2016	21/09/2016	17
2017	Workshop on Becoming Relevant and effective through Self Awareness in collaboration with RUSA1	14/02/2017	14/02/2017	14/02/2017	198

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Personal development and options to join defence by girls	03/11/2016	03/11/2016	103	Nil
Movement against Domestic violence talk by 94.3 FM	08/12/2016	08/12/2016	203	Nil
Talk on Skin & Hair health	30/12/2016	30/12/2016	77	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Solar lights 2. CFL Bulbs 3. Herbal Garden 4. Gift a plant initiative to all dignitaries and practice teaching schools 5. Rain-water harvesting plant 6. Recycling of paper waste and e-waste bin 7. Herbal Garden 8. Rainwater harvesting system installed 9. Provision of Reservoir/ borewell in the campus 10. Plastic and paper reuse and recycling 11. Encouragement for carpooling/scooter pooling by staff and students 12. Students are motivated to use bicycles for commuting to college 13. College is committed to maintain cleanliness, sanitation, green cover and provide a pollution-free healthy environment. 14. Minimum use of paper is done in the office by encouraging more e-resources such as conducting e-minutes of staff meeting, management meeting, circulars, projects and assignments from the students etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	200
Provision for lift	Yes	200
Ramp/Rails	Yes	200
Braille Software/facilities	Yes	10
Rest Rooms	Yes	200
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	9	12	03/12/2016	Nil	World Disability Day	Inclusion of Disabled	100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct Booklet for the Management	01/08/2016	The management has the obligation to observe the highest standards of conduct and integrity and to uphold the good standing and reputation of the profession. Members of the management follow the guidelines prescribed in the code of conduct booklet for the management.
Code of conduct Booklet for Teaching Staff	01/08/2016	Whoever adopts teaching as a profession assumes the obligation to conduct himself/herself in accordance with the ideals of the profession. Therefore all teachers are responsible to see that there is no incompatibility between his/her precepts and practice. New teachers joining the institution are provided with the code of conduct booklet prepared the college on the very first day of their joining.
Code of conduct Booklet for the Non-teaching Staff	01/08/2016	The non-teaching staff is also provided with the code of conduct booklets consisting of their duty hours, ethics, roles and responsibilities, integrity, punctuality, fairness etc. which

should be adhered strictly for the fulfillment of the mission and goals of the college by performing their roles in a professional manner.

Code of conduct Booklet for the students

01/08/2016

The code of conduct is circulated to the students through prospectus and notices that are displayed on the college notice board and institutional website. Discipline committee comprising of teachers and student council members are accountable that the code of conduct is being followed by the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tiranga March	22/08/2016	22/08/2016	70
World Literacy Day	08/09/2016	08/09/2016	70
Hindi Diwas	14/09/2016	14/09/2016	93
Gandhi Jyanti	02/10/2016	02/10/2016	17
Swadeshi Diwali Mela	27/10/2016	27/10/2016	203
National Unity Day	28/10/2016	28/10/2016	98
Rashtriya Ekta Shapath	01/11/2016	01/11/2016	104
Martyrs day	30/01/2017	30/01/2017	69
youth week	12/01/2017	18/01/2017	195
Republic Day and Voters Day	26/12/2016	26/12/2016	208

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. ban on usage of plastic in the campus 2. segregated dustbins for wet waste, dry waste and e waste 3. Installation of solar lights 4. arrangements for recycling of paper and enhancing usage of recycled papers 5. rainwater harvesting system 6. Herbal Garden 7. Gift a plant initiative

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) New College Building The college undertook massive construction of a six-storied new college building in 2016-2017. The ground floor, first and second

floor is used as college space and the rest of the floors are used as hostel.

2) Wall of kindness To celebrate UN Peace Day, the NSS Units of Dev Samaj College of Education in collaboration with YUV SATTA- an NGO initiated an innovative project to bridge the divides between 'Have Have-nots ' segment of society and to promote human bonds and friendship in peace city Chandigarh. Shri Nirmal Singh Dhillon, Secretary Dev Samaj Society and Chairman, Dev Samaj College of Education, Dr.(Mrs) Agnese Dhillon, Principal of the college and Shri Pramod Sharma, Coordinator YUV SATTA Dr.Pankja Vashisht, Principal Dev Samaj College for Women, Sector 45, Chandigarh inaugurated the Wall Of Kindness, symbol of charity and concern for the needy. Teachers and students donate clothes and other materials to the poor people to meet the cause of this project. This wall will remain open for the needy to take things whenever required. The management congratulated the initiative of peace club, yuv satta and NSS units of the college to become the first college in the city with this noble imitative. 3. Honesty corner: It is a collection of utility items of daily use that students take on their own and leave the money in the cash box. Students also leave their belongings of odd sizes and weight ' in this corner by writing their name on it. All lost and found things are also kept in the 'lost property box' where the students get their lost things easily. 4. Heritage Centre: It is a museum facility primarily dedicated to the presentation of historical and cultural information about Punjab its people. It also displays Heritage hands-on exhibits and live or life-like specimens and practical artifacts.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://devsamaj.org/best-practices.php#>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

National NSS Award: College got first prize in best NSS Unit Award under NYLP for the session 2015-16 on the basis of following outstanding features and immense contributions in the field of community service in the region for providing humanitarian and value based education and completing 100 hours of Shramdan in addition to 120 hours under regular activities. ? Literacy 365 Project ? School on the Move ? Free Education to Slum and needy children at ventres of Hamari Kaksha, NGO ? Commendable work during Seven Day-Night Special NSS camp at adopted village Kajheri. ? Massive contribution of NSS unit in implementing Govt. Scheme such as Swachh Bharat Abhiyan and Sugamya Bharat Abhian. ? Active participation of NSS volunteers in conducting various surveys such as DBT Survey, Dengue Survey and SQUAT Survey. ? Celebration of days of National importance ? Rendering Moral education as part of Dev Samaj Tradition such as maat-pita santaan diwas, Bhai- behn diwas, Plant Kingdom day, Employer-employee day.

Provide the weblink of the institution

<https://devsamaj.org/>

8.Future Plans of Actions for Next Academic Year

1. To offer comprehensive course work and services with an aim to produce competent prospective teachers. 2. To take pro-active steps to enhance the role of college library in students' achievement. 3. To inculcate social responsibility among students through community service. 4. To apprise the students about the unique challenging study experience provided by the Two-Year B.Ed program and to relate it to their educational experience. 5. To initiate more add-on/value-added courses to enrich students professional portfolios by

adding a new major/specialization. 6. To boost the activities of the placement cell and make the internship program more gainful for the students. 7. To encourage NSS activities for better students' participation in social service and inculcating a sense of patriotism in them. 8. To organize remedial enrichment classes on regular basis to enrich the learning experience of students. 9. To offer a variety of Work experience program (Craft) to develop multiple skills among prospective teachers. 10. To strengthen the feedback mechanism from different stakeholders. 11. To promote advanced technology, lab facilities with modern equipment, and a high-tech ICT lab. 12. To offer multiple recreational facilities to promote a healthy mind and body which enhances the overall quality of the educational experience. 13. To make educational evaluation, assessment, testing, grading and examination for students continuous, comprehensive and transparent. 14. To organize seminars, workshops, classes through modern educational systems to give more exposure to the students to bring better clarity about the subjects. 15. To promote value-based education by providing moral education classes and celebration of days that promote we-feeling. 16. To provide a variety of learning experiences to the students ensuring the depth of the course content including project work. 17. To ensure complete coverage of courses and their time completion. 18. To enhance the applicability and relevance of the courses to real-life situations of the students and make the learning experience more meaningful. 19. To enhance the learning value in terms of knowledge, concepts, manual skills, analytical abilities, and broadening perspectives. 20. To provide relevance of additional source material from the college library and internet resources. 21. To encourage the teachers to increase their knowledge base by allowing them to participate in orientation, refresher courses from time to time. 22. To organize activities for promoting soft skills such as communication skills, leadership skills, personality development, sincerity, and commitment of the teachers and students. 23. To ensure the use of a variety of pedagogical techniques for generating interest among the students. 24. To integrate course material with other subject areas, with the environment and other pertinent social issues for providing a broader perspective. 25. To ensure the accessibility and availability of the teacher for the students on regular basis. 26. To bring examination reforms by designing quizzes, tests, assignments, examinations, and projects to evaluate students' understanding of the course. 27. To give sufficient time to the students for obtaining comprehensive and thought-over feedback about the courses, faculty members and other aspects of institutional functioning.